



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

January 29, 2024

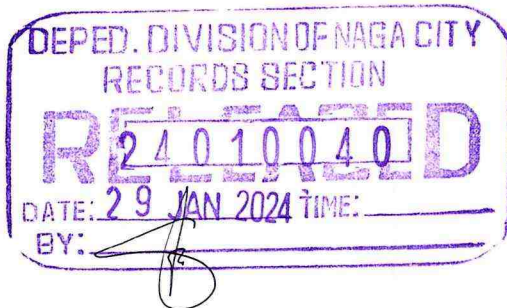
Division Memorandum
No. 27, s. 2024

DEPLOYMENT OF CBSUA STUDENT INTERNS TO SELECTED SCHOOLS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
CID and SGOD Personnel
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to the Joint CHED-DepEd Memorandum 01, s. 2021, collaboration with government schools on preservice education through student internship provides quality experiential learning exposure among preservice teachers.
2. The Central Bicol State University of Agriculture- College of Development Education requests placement of their Practice Teaching Students for deployment and internship in selected public elementary and secondary schools in Naga City Division from February 1, 2024 to May 22, 2024.
3. School Heads of the selected schools are directed to conduct orientation to the preservice teachers together with their Cooperating Teachers on the Student Internship policies and guidelines as per Joint CHED-DepEd Memorandum 01, s. 2021.
4. Enclosure to this memorandum is the list of schools and student interns for deployment.
5. Immediate dissemination of and strict compliance with this memorandum is directed.

SUSAN S. COLLANO CESOV
Schools Division Superintendent



DM 31, s. 2019 LH Rev. 01



☑ Roxas Avenue, Brgy. Triangulo, Naga City, Camarines Sur
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Enclosure 1 Division Memorandum No. _____, s. 2024

LIST OF SCHOOLS AND STUDENT INTERNS FOR DEPLOYMENT

I. SECONDARY SCHOOLS

A. CAMARINES SUR NATIONAL HIGH SCHOOL

Name of Students	Field of Specialization
1. Epa, Princess Angela P.	Science
2. Caudilla, Reymark S.	Science
3. Sayat, Althea May S.	Science
4. Grajo, Merenila R.	Science
5. Monteroso, Hazel Joy B.	Filipino
6. Rubio, Manilyn S.	Filipino
6. Nate, Carmela L.	Filipino
7. Cortez, John Nickerson C.	English
8. Recamara, Jennifer	English
9. Paa, Jenny O.	Mathematics
10. Verdejo, Jyrwn Clark A.	Mathematics

B. CONCEPCION PEQUEÑA NATIONAL HIGH SCHOOL

Name of Student	Field of Specialization
1. Alarte, Ric Daniel G.	Science
2. Miranda, Jochebed C.	Science
3. Petiluna, Irish	Filipino
4. Suello, Jolina R.	Filipino
5. Hallare, Joseph L.	Filipino
6. Delos Santos, Jocelyn M.	Filipino
7. Salcedo, Riezza Mae B.	English
8. Aunar, Marie P.	English
9. Recamara, Jennifer D.	English
10. Galvo, Erika Mae B.	Mathematics

C. CAROLINA NATIONAL HIGH SCHOOL

Name of Student	Field of Specialization
1. Vega, Louie Lyn V.	Science
2. Alpe, John Paul A.	Science
3. Cornelio, Mary Rose M.	Filipino
4. Petiluna, Irish F.	Filipino
5. Bihag, Erisa C.	Mathematics
6. Aquino, Rey A.	Mathematics
7. Temporal, Avegail T.	English
8. Noora, Marifer B.	English
9. Mendoza, Ma. Luisa Mejaro	English

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II. ELEMENTARY SCHOOLS

A. MAC MARIANO ELEMENTARY SCHOOL

- | | |
|-----------------------------------|-----------------------|
| 1. Aguinillo, Mary Ellen Martillo | 5. Delgado, Yvette C. |
| 2. Barrion, Baby Rose Bellen | 6. Buhay, Genelyn B |
| 3. Febre, Marione Constante | |
| 4. Soriano, Vanessa R. | |

B. JULIAN B. MELITON ELEMENTARY SCHOOL

- | | |
|--------------------------------|-----------------------|
| 1. Arevalo, Aliza | 5. Naa, Filexander B. |
| 2. Seguenza, Chona Mae Samonte | 6. Ramos, Ma Aiza B. |
| 3. Sunguad, Aira Villamor | |
| 4. Clavero, Marvin M. | |

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MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is made and executed this ____ day of ____ 2023 at DepEd Naga Philippines, by and among:

The **CENTRAL BICOL STATE UNIVERSITY OF AGRICULTURE**, a state university created under RA 9717, with main campus at Pili and external campuses at Calabanga, Pasacao, and Sipocot, all in the province of Camarines, represented by the **University President, ALBERTO N. NAPERI, DPA** hereinafter referred to as "**CBSUA**".

and

DEPARTMENT OF EDUCATION, DIVISION OF NAGA CITY, a government entity mandated by law, particularly Batas Pambansa (B.P) No. 232, otherwise known as "The Education Act of 1982", as amended by the Republic Act (R.A) No. 9155, otherwise known as "Governance of Basic Education Act of 2001", with address at Roxas Avenue, Naga City, Camarines Sur, represented by its Schools Division Superintendent, **SUSAN S. COLLANO CESO V**, hereinafter referred to as "**DepEd Naga**".

WITNESSETH; - THAT

WHEREAS, the parties recognize the fact that as key independent stakeholders in the development of future teachers, the Basic Education Schools (BES) provide Teacher Education Institutions (TEIs) an authentic environment to implement the teacher education curriculum; while the TEIs in turn provide schools with competent teachers trained in both theory and practice;

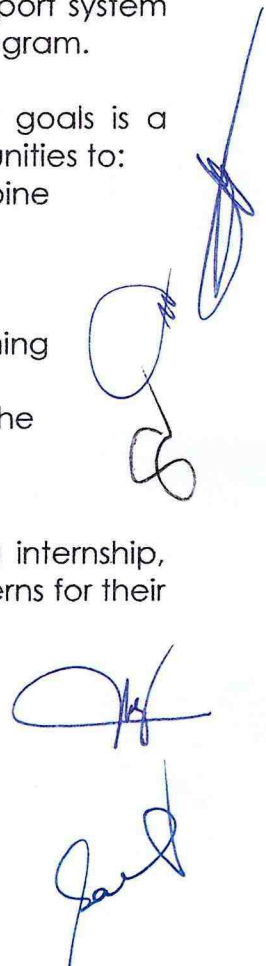
WHEREAS, the parties also recognize that the Central Bicol State University of Agriculture, through the College of Development Education and the Department of Education with its Basic Education Schools, shall provide collaborative support system to experiential learning programs composed of Research and Extensions Program.

WHEREAS, both parties believe that a major key to reaching that goals is a quality pre-service training program that will provide teacher interns opportunities to:

1. develop the competencies set for Beginning Teachers in the Philippine Professional Standards for Teachers (PPST);
2. apply their theoretical knowledge and pedagogical skills in actual teaching-learning situation;
3. gain comprehensive and realistic perspective of the teaching-learning situation and day-to-day school activities;
4. reflect on their qualities and commitment vis-à-vis the demands of the teaching profession; and
5. equip them for the challenges of teaching in the new normal.

WHEREAS, both PARTIES believe that aside from the usual teaching internship, intensive field study (FS) is necessary to adequately prepare the teacher interns for their functions and responsibilities;

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NOW, THEREFORE, for and in consideration of the above premises, the Central Bicol State University of Agriculture through the College of Development Education of the Main Campus, Pasacao Campus, Sipocot Campus and Calabanga Campus and the DepEd-Schools Division Office of Naga City, hereby agree to implement and share the responsibilities as clearly stipulated below for both parties.

ARTICLE I. RIGHTS AND RESPONSIBILITIES

Section 1. The following Colleges/ Collegiate Departments of the Central Bicol State University of Agriculture shall:

1.1 College of Development Education:

1. The FIRST PARTY will

- 1.1.1 Coordinate with SGOD- Social Mobilization and Networking Section on the deployment of Practice Teachers (PTs) / Field Study Students (FSS).
- 1.1.2 Coordinate with the cooperating school principals to participate in orientation trainings/ workshops on teaching internship program implementation
 - 1.1.2.1 assign a maximum of two (2) Practice Teachers (PTs) to a Cooperating Teacher (CT) within a specific term;
 - 1.1.2.2 assign not more than twenty-five 25 practice teachers to each cooperating schools per term;
 - 1.1.2.3 allow a maximum of ten (10) Field Study Students (FSSs) be allowed to observe per class in DepEd cooperating schools;
- 1.1.3 ensure that the PTs/ FSSs are proven physically, mentally, and emotionally fit before deployment;
- 1.1.4 ensure that the PTs/FSSs have an accident insurance;
- 1.1.5 conduct at least three (3) meetings with the PTs/ FSSs during their experiential learning program in the designated cooperating schools through their respective Supervising Professor/ FS Professor
- 1.1.6 conduct meetings with CTs on the performance of PTs/FSSs for the improvement of the program;
- 1.1.7 ensure that all PTs/FSSs are well oriented, informed and guided on the relevant DepEd policies and guidelines, applicable laws and regulations to ensure compliance; and
- 1.1.8 allow faculty members of both parties to conduct research and extension activities.

Section 2. The Department of Education, SDO Naga City shall:

- 2.1 authorize cooperating school principals and teachers to participate in orientation trainings/ workshops on teaching internship program implementation;
- 2.2 endorse to the principals of the cooperating schools, the following responsibilities:
 - 2.2.1 ensure that there is orientation/briefing of PTs and FSSs on the school

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- learning environment and the community support system;
- 2.2.2 provide PTs/FSSs the best resource teachers/mentors handling various academic classes and ensure that these resource teachers and mentors have been oriented on their responsibilities;
- 2.2.3 mentoring of the Practice Teachers from the First Party: (See attached file of the list of the names of the teaching interns;
- 2.2.4 coordinate with parents/ guardian and seek permission to observe the conduct of school activities at home through virtual means in the event of health issues and concerns recur;
- 2.2.5 allow PTs/FSSs to observe classes and school activities or the schools' respective Learning Delivery Modality (e.g TV or Radio-based instruction, Modular approach, etc.) for instruction;
- 2.2.6 ensure that activities provided promote professionalism and the development of beginning teachers;
- 2.2.7 allow the PTs/ FSSs access to the information for research and instructional purposes;
- 2.2.8 evaluate PTs performance and submit reports ratings: and provide the FIRST PARTY with feedback on the implementation of the PT and FS;
- 2.3 allow the FIRST PARTY to supervise the activities of their PTs/FSSs in coordination with the cooperating school heads or their representatives;
- 2.4 attend meetings with the CTs on the performance of PTs/ FSSs and for the improvement of the programs;
- 2.5 issue a certificate of completion to the all PTs/FSSs, PT Supervisors/ FS Professors;
- 2.6 allow faculty members of both parties to conduct research and extension activities.

ARTICLE II. TERM AND TERMINATION

The term of this Agreement shall be for **one (1)** year, with implementation on school year 2023-2024.

ARTICLE III. CAPACITY AND AUTHORIZATION

The Parties hereby represent, warrant, and undertake that:

1. The Parties are duly authorized to execute and deliver this Agreement and all other documents related hereto, and the performance and observance by the Parties hereof and thereof are within their power and have been authorized by the necessary acts and deed.
2. The signatories to this Agreement signing for and in behalf of the Parties have full power and authority to act for their respective principals.
3. The Parties shall faithfully comply with the terms set forth in the Project and any other instrument or document relative to the construction and operation of the Project.
4. All governmental authorizations, approvals, rulings, registrations, and other acts legally necessary for the execution of this Agreement, and for the Parties

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to enter into and comply with their obligations under this Agreement shall have been obtained or effected before the construction of the Project.

5. The obligations of the Parties under this Agreement shall constitute their legal, valid and binding obligations, enforceable in accordance with the terms thereof, and which shall not violate or conflict with any law of the Republic of the Philippines.

ARTICLE IV. LIABILITY, INDEMNITY, AND SEPARABILITY CLAUSE

1. In case of breach or violation of any law, the Party responsible shall be solely liable and shall indemnify the Parties affected.
2. In case where a provision of this Agreement has been judicially declared null and void, such nullity shall not affect the validity of the remaining provisions.

ARTICLE V. BREACH OF CONTRACT

The violation or omission of any of the provisions of this Agreement shall be ground for the cancellation or rescission of the same without need for legal or court action.

ARTICLE VI. AMENDMENTS

The agreement may be revised, amended or modified only through a written instrument duly executed and signed by all parties. Disputes regarding the application of the provision under this agreement will be resolved through any of the modes of alternative dispute resolution rather than through the traditional court system.

ARTICLE VII. MISCELLANEOUS

Section 1. Intellectual Property

All Parties shall comply with Republic Act No. 8293, otherwise known as the Intellectual Property Code of the Philippines. Should any intellectual property be generated from this undertaking, the rights and obligations of both parties shall be governed by RA No. 10055 otherwise known as the Technology Transfer Act.

Section 2. Data Privacy

All data or information belonging to or provided by a Party should be protected and shall not be used without the express written consent of the said Party during the term and even after the termination of the Agreement, thus the data and information should be in compliance with the confidentiality and privacy requirement enshrined under Section 4 of Republic Act No. 10173, otherwise known as the "Data Privacy Act of 2012".

Section 3. Settlement of Disputes

1. Both parties shall exert their best effort to reconcile any differences that may arise during the course of the implementation for experiential learning program (PT and FS). In the event the concerns and disagreement escalate the Dean of the College of Development Education and the Schools Division Superintendent shall work towards the resolution of the issue.


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ARTICLE VIII. EFFECTIVITY

This agreement shall take effect upon signing of the parties and shall remain binding for a period of one (1) year with implementation covering SY 2023-2024 and renewable for the same term upon mutual agreement of the parties unless earlier terminated by either party herein.

In witness whereof, the parties have hereunto set their hands on this _____ of _____ 2023.


**CENTRAL BICOL STATE UNIVERSITY
OF AGRICULTURE BY:**


ALBERTO N. NAPERI DPA
SUC President IV

**DEPARTMENT OF EDUCATION
BY:**



SUSAN S. COLLANO CESO V
Schools Division Superintendent
SDO Naga City

SIGNED IN THE PRESENCE OF:


EMERSON L. BERGONIO, PhD.
Vice-President for Academic Affairs
CBSUA


MICHAEL A. DEL ROSARIO
OIC-SGOD Chief
SDO Naga City


MELINDA PARRO-PAN PhD
Dean, CDE
CBSUA


JEROME S. BALDEMORO PhD
Senior Education Program Specialist
SDO Naga City

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29 JAN 2024

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF) S.S.

BEFORE ME, Notary Public for and in _____, personally appeared the following representing their respective institutions/corporations:

NAME	IDENTIFICATION NO.	PLACE OF ISSUE	DATE OF ISSUE
ALBERTO N. NAPERI, DPA SUC President IV, CBSUA	P9570087B	DFA Manila	April 5, 2022
DR. SUSAN S. COLLANO Schools Division Superintendent DepEd-Division of Naga City			


All known to me to be the same persons who executed the foregoing Agreement, and all acknowledged to me that the same is their free and voluntary deed as well as the free voluntary deed of the entities they represent.

I CERTIFY that the foregoing instrument consists of six (6) pages including this page on which the acknowledgment is written and the aforementioned annexes so identified in this Agreement. The parties and their instrumental witnesses signed all pages of the main instrument.

WITNESS MY HAND AND SEAL this ____ day of _____ at _____
Philippines.

Notary Public

Doc. No. 307;
Page No. 64;
Book No. VIII;
Series of 2024.


VIEN KRISTINE L. PENASERADA-PEERVERA
Notary Public for Camarines Sur
Until December 31, 2024
PTR No. 0226535 Pili, Camarines Sur 01/03/2023
Roll No. 72063
IBP OR No. 241408 12/03/2022
Adm. Matter No. P-45-2022 (2023-2024)

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29 JAN 2024